

UCAS Progression Report

Frequently Asked Questions

What is the UCAS Progression Report?

The UCAS Progression Report contains detailed information on the subjects and institutions your students were accepted at and a dataset containing information on all the applications made by your students.

The report includes tables and graphs showing the change in applicant demographics over the last two cycles (2008 and 2009) for your students and also for all UCAS applicants, thus enabling comparisons with previous cycles as well as with the national data.

A note on applicant data: The Report comprises all applicants that have your school code attached to their application, and will therefore include mature students. It is possible that some of the applicants that may have attended the school are not recent pupils. Your school code is obtained when the applicant enters a code or buzzword on which the system then searches for matches and returns a range of choices for the applicants to make their selection.

Applicants from your school or college may apply as mature students. The application source column in the application listing sheet indicates where the applicant came from, for example: applied via the school, applied independently.

A note on 2008 data: the report includes summarised information on the 2008 cycle and detailed data on the 2009 cycle, just as the sample does. The sample has the same format exactly as the report that you will receive.

How can I purchase the UCAS Progression Report?

To buy the product all you need to do is telephone the Data Insight team on 01242 223748 and you can either order the product over the telephone or request an order form which we can email to you. All you need to do then is email/post or fax the completed form back to us and we will send you the Report via email within 1-2 working days.

You will be invoiced for the UCAS Progression Report by our Finance Department and you can pay by cheque, BACS or credit card. If you wish to send payment with your order, you will be sent a receipted invoice.

If you wish to pay by credit card, please call 01242 223748. Please remember to tell us that you wish to pay for the UCAS Progression Report.

How often do I need to purchase the UCAS Progression Report?

The report can be generated once a year so that you get a full years' data. You can buy the product at any point during the year as the data is from the previous two cycles.

Can I have the data from the most recent cycle included in the UCAS Progression Report?

At the moment the product includes the 2008 and 2009 application cycle data.

How far back can the data in UCAS Progression Report go?

At the moment the product includes the 2008 and 2009 application cycle data.

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Can I still have the UCAS Progression Report if we operate from more than one site/campus?

Yes. The Progression Reports are created from your UCAS school code so if you operate from more than one site/campus and you have more than one school code you can choose from the following:

- One report covering all sites. This will be charged at the standard rate
- A report for each individual site which will be charged at the standard rate for the first report and half price for subsequent reports.

All you need to do is make sure that we are aware of your requirements when you place your order.

How will I receive my report?

Once your order has been processed your report will be sent to you via email. Your data will not be visible to any other organisation apart from yourselves and the Data Insight Team.

If my school has merged, can I still have the UCAS Progression Report?

Yes, you can still have the product. If your school has merged in the last three years we can supply one report with the historic data aggregated for the new school. We will need names and postcodes, or school codes, for the old schools in order to do this. All you need to do is email datainsight@ucas.ac.uk or Michelle Sorrell (m.sorrell@ucas.ac.uk) this information when you place your order and we can do this for you.

Some of the names on the report are unfamiliar, why is this?

Some of the applicants may not be familiar to the school/college because they are mature applicants (the report contains all applicants that applied in the cycle with the relevant school code). These applicants have usually attended the school in past years and are not recent pupils.

There appears to be some cases where the applicant has had the wrong school assigned to them. Where a student is making an individual application, in relation to last place of study, the applicant enters either a code or a buzzword – the system then searches for matches and returns a range of choices for the applicants to make their selection. UCAS does not verify this part of the application process.

Who are Data Insight?

The Data Insight team offers customised data enquiries and analysis and can provide insights into higher education applications, offers, replies and acceptance trends on which to plan future strategy. For further information, please contact:

Data Insight

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